

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 1/9/2019

BOARD MEMBERS PRESENT: Tom C Daniels - Chair
Richard B Davies
Ben Estes
Larry L Simms

BOARD MEMBERS ABSENT: Rick J Harris

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Rob McQuade, Legal Counsel
Eric Nelson, Board Prosecutor
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:00 AM MST by Tom C Daniels.

INTRODUCTIONS

Ms. Packer was introduced to the Board members as the Bureau Chief. Mr. McQuade was introduced to the Board members as the Bureau's new legal counsel.

APPROVAL OF MINUTES

Mr. Simms made a motion to approve the minutes of 11/14/2018. It was seconded by Mr. Davies. Motion carried.

LEGISLATIVE REPORT

Ms. Eavenson discussed the legislative outreach meetings, which were similar to the meetings last year with Board members and legislators. She said the Bureau has had successful meetings connecting legislators with Board members.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Eavenson discussed her role as the representative of the Executive Branch to the National Conference of State Legislatures (NCSL) Occupational Licensing Learning Consortium, held in Florida, November 27-30. Senator Todd Lakey, Senator Lori Den Hartog, and Representative Gayann DeMordaunt led the Idaho team. Discussion was held regarding licensing and certification laws; nationwide alignment of licensure by endorsement; military service members and their spouses, many of whom are teachers; and veterans.

Ms. Eavenson stated that Governor Brad Little (then Governor-Elect Little) had convened a working group to review agency reports in greater depth; review specific recommendations from boards, commissions, and agencies; and begin implementing initial recommendations. A link to this report is on the Lt. Governor's website. Members include Mike Brassey, Robert Payne, Idaho Board of Social Work Examiners; Jane McClaran, Idaho Real Estate Appraisers Board; Representative Gayann DeMordaunt and Senator Todd Lakey.

Ms. Eavenson stated that the Interim Committee's final meeting was held November 26th and that it recommended reauthorization of the Committee and some action on endorsement. The Bureau will update Board members as new information becomes available.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$180,236.96 as of 12/31/2018.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case number LPG-2019-2. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Estes made a motion to close case number LPG-2019-2 with an advisory letter to the previous owner and an information letter to the new owner regarding the NFPA 58 requirements. It was seconded by Mr. Simms. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Estes made a motion to approve the Bureau's recommendation and authorize closure with a warning letter in case I-LPG-2018-11. It was seconded by Mr. Simms. Motion carried.

Mr. Estes made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2018-2, I-LPG-2018-14, I-LPG-2018-13, I-LPG-2019-8, I-LPG-2019-9, and I-LPG-2019-10. It was seconded by Mr. Simms. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

EXECUTIVE SESSION

Mr. Estes made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Simms. The vote was: Mr. Estes, aye; Mr. Simms, aye; Mr. Davies, aye; and Mr. Daniels, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Estes. The vote was: Mr. Estes, aye; Mr. Simms, aye; Mr. Davies, aye; and Mr. Daniels, aye. Motion carried.

APPLICATIONS

Mr. Estes made a motion to approve application number 901163328 pending receipt of additional information and review by the Board Chair. It was seconded by Mr. Simms. Motion carried.

THE NEXT MEETINGS were scheduled for:
February 13, 2019, Conference Call, 9:00 AM MST.
March 13, 2019, Conference Call, 9:00 AM MDT.
April 10, 2019, Conference Call, 9:00 AM MDT.

ADJOURNMENT

Mr. Davies made a motion to adjourn the meeting at 10:15 AM MST. It was seconded by Mr. Simms. Motion carried.

Tom C Daniels, Chair

Rick J Harris

Richard B Davies

Ben Estes

Larry L Simms

Kelley Packer, Bureau Chief